

# POMPALLIER CATHOLIC COLLEGE

## ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018



# POMPALLIER CATHOLIC COLLEGE

Annual Report - For the year ended 31 December 2018

## School Directory

**Ministry Number:** 17

**Principal:** Richard Stanton

**School Address:** Main Road, State Highway, Maunu, Whangarei

**School Postal Address:** P O Box 10-042, Te Mai, Whangarei

**School Phone:** (09) 438-3950

**School Email:** accounts@pompallier.school.nz

### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term expires</b>
Chris Pool	Chair Person	Re-Elected	Jun-19
Richard Stanton	Principal	ex Officio	
Karen Absil-Couzins	Deputy Chair	Re-Elected	Jun-19
Craig Wells	Parent Rep	Re-Elected	Jun-19
Rob Kirwan	Parent Rep	Re-Elected	Jun-19
Steward Otene	Parent Rep	Re-Elected	Jun-19
Dr Jim Schimanski	Proprietor's Trustee	Appointed	
Glenys Jakicevich	Proprietor's Trustee	Appointed	
Fr John Craddock	Proprietor's Trustee	Appointed	
Mark Waenink	Staff Rep	Elected	Jun-19
Bailey Walker	Student Rep	Elected	Sep-19
Laura Torres	Student Rep	Elected	Sep-18
Fr Phil Bennenbroek	Proprietor's Trustee	Appointed	Jun-18

**Accountant / Service Provider:**



**Auditor:**

Bennett & Associates Chartered Accountants

# POMPALLIER CATHOLIC COLLEGE

Annual Report - For the year ended 31 December 2018

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# Pompallier Catholic College

## Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

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Full Name of Board Chairperson

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Full Name of Principal

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Signature of Board Chairperson

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Signature of Principal

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Date:

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Date:

## Pompallier Catholic College

# Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	4,339,698	4,241,406	4,264,683
Locally Raised Funds	3	703,257	368,850	444,751
Use of Land and Buildings Integrated		629,400	629,400	629,400
Interest Earned		22,855	11,000	14,568
International Students	4	190,088	189,830	151,882
		<hr/>	<hr/>	<hr/>
		5,885,298	5,440,486	5,505,284
<b>Expenses</b>				
Locally Raised Funds	3	465,472	159,450	231,651
International Students	4	122,489	121,214	88,946
Learning Resources	5	3,739,873	3,781,303	3,716,653
Administration	6	265,461	294,155	270,330
Finance		3,660	-	4,733
Property	7	1,012,253	1,004,090	1,022,191
Depreciation	8	78,471	75,000	75,412
Loss on Disposal of Property, Plant and Equipment		864	-	1,333
		<hr/>	<hr/>	<hr/>
		5,688,543	5,435,212	5,411,249
<b>Net Surplus / (Deficit) for the year</b>		196,755	5,274	94,035
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		196,755	5,274	94,035

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

**Pompallier Catholic College**  
**Statement of Changes in Net Assets/Equity**

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
<b>Balance at 1 January</b>	<u>274,676</u>	<u>255,048</u>	<u>180,641</u>
Total comprehensive revenue and expense for the year	196,755	5,274	94,035
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	-	-	-
<b>Equity at 31 December</b>	<u>471,431</u>	<u>260,322</u>	<u>274,676</u>
Retained Earnings	471,431	260,322	274,676
Reserves	-	-	-
<b>Equity at 31 December</b>	<u>471,431</u>	<u>260,322</u>	<u>274,676</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

# Pompallier Catholic College

## Statement of Financial Position

As at 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	9	321,963	165,159	179,513
Accounts Receivable	10	242,797	264,033	264,033
GST Receivable		14,684	9,985	9,985
Prepayments		13,589	21,641	21,641
Inventories	11	292	288	288
Investments	12	605,855	337,625	337,625
		<u>1,199,180</u>	<u>798,731</u>	<u>813,085</u>
<b>Current Liabilities</b>				
Accounts Payable	14	304,706	284,859	284,859
Revenue Received in Advance	15	511,435	342,282	342,282
Provision for Cyclical Maintenance	16	36,472	25,681	25,681
Finance Lease Liability - Current Portion	17	18,369	32,722	32,722
Funds held in Trust	18	53,595	34,607	34,607
		<u>924,577</u>	<u>720,151</u>	<u>720,151</u>
<b>Working Capital Surplus/(Deficit)</b>		274,603	78,580	92,934
<b>Non-current Assets</b>				
Property, Plant and Equipment	13	299,348	306,655	306,655
		<u>299,348</u>	<u>306,655</u>	<u>306,655</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	16	95,871	108,189	108,189
Finance Lease Liability	17	6,649	16,724	16,724
		<u>102,520</u>	<u>124,913</u>	<u>124,913</u>
<b>Net Assets</b>		<u>471,431</u>	<u>260,322</u>	<u>274,676</u>
<b>Equity</b>		<u>471,431</u>	<u>260,322</u>	<u>274,676</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# Pompallier Catholic College

## Statement of Cash Flows

For the year ended 31 December 2018

	2018	2018	2017
Note	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
<b>Cash flows from Operating Activities</b>			
Government Grants	1,220,276	1,123,909	1,158,819
Locally Raised Funds	750,381	316,769	392,670
International Students	350,428	333,626	295,678
Goods and Services Tax (net)	(4,699)	16,095	16,095
Payments to Employees	(658,141)	(609,392)	(635,742)
Payments to Suppliers	(1,169,822)	(1,037,468)	(973,109)
Cyclical Maintenance Payments in the year	(16,000)	19,201	-
Interest Paid	(3,660)	-	(4,733)
Interest Received	19,385	10,396	13,964
Net cash from / (to) the Operating Activities	<u>488,148</u>	<u>173,136</u>	<u>263,642</u>
<b>Cash flows from Investing Activities</b>			
Proceeds from Sale of PPE (and Intangibles)	(864)	-	(1,333)
Purchase of PPE (and Intangibles)	(71,164)	(257,995)	(108,610)
Purchase of Investments	(268,230)	(337,625)	(337,625)
Net cash from / (to) the Investing Activities	<u>(340,258)</u>	<u>(595,620)</u>	<u>(447,568)</u>
<b>Cash flows from Financing Activities</b>			
Finance Lease Payments	(24,428)	31,893	19,548
Painting contract payments	-	(24,523)	(24,523)
Funds Administered on Behalf of Third Parties	18,988	2,933	2,933
Net cash from Financing Activities	<u>(5,440)</u>	<u>10,303</u>	<u>(2,042)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<u>142,450</u>	<u>(412,181)</u>	<u>(185,968)</u>
Cash and cash equivalents at the beginning of the year	9 179,513	577,340	365,481
<b>Cash and cash equivalents at the end of the year</b>	9 <u>321,963</u>	<u>165,159</u>	<u>179,513</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



# Pompallier Catholic College

## Notes to the Financial Statements

### For the year ended 31 December 2018

#### 1. Statement of Accounting Policies

##### **a) Reporting Entity**

Pompallier Catholic College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

###### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### ***Financial Reporting Standards Applied***

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.

###### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

### **e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

#### **h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectability) is the difference between the amount due and the present value of the amounts expected to be collected.

#### **i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **j) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

#### **k) Property, Plant and Equipment**

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor own are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

## **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building	25 years
Furniture and fittings	5 years
Electronic equipment	5 years
Motor vehicles	5 years
Plant and equipment	10 years
Other equipment	5 years
Sports equipment	5 years
Textbooks	4 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

## **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

## **n) Employee Entitlements**

### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

**o) Revenue Received in Advance**

Revenue received in advance relates to fees received from international students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

**p) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**q) Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

**r) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**s) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**t) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**u) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	1,055,314	988,980	981,589
Teachers' salaries grants	3,117,497	3,117,497	3,105,864
Resource teachers learning and behaviour grants	11,230	10,500	7,692
Other MoE Grants	110,897	82,500	132,009
Other government grants	44,760	41,929	37,529
	<b>4,339,698</b>	<b>4,241,406</b>	<b>4,264,683</b>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>			
Donations	68,296	49,500	81,634
Activities	416,772	92,750	150,499
Trading	86,766	88,100	84,250
Fundraising	1,250	-	521
Other Revenue	130,173	138,500	127,847
	<b>703,257</b>	<b>368,850</b>	<b>444,751</b>
<b>Expenses</b>			
Activities	377,759	68,950	148,214
Trading	87,713	90,500	83,102
Fundraising costs	-	-	335
	<b>465,472</b>	<b>159,450</b>	<b>231,651</b>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<b>237,785</b>	<b>209,400</b>	<b>213,100</b>

## 4. International Student Revenue and Expenses

	2018 Actual Number	2018 Budget (Unaudited) Number	2017 Actual Number
International Student Roll	15	12	13
	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>			
International student fees	190,088	189,830	151,882
<b>Expenses</b>			
Commissions	23,442	15,620	19,881
Recruitment	19,937	10,000	8,710
International student levy	4,257	5,115	4,304
Employee Benefit - Salaries	44,396	31,949	42,486
Other Expenses	30,457	58,530	13,565
	<b>122,489</b>	<b>121,214</b>	<b>88,946</b>
<i>Surplus/ (Deficit) for the year International Students'</i>	<b>67,599</b>	<b>68,616</b>	<b>62,936</b>

## 5. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	236,942	326,120	239,316
Equipment repairs	1,908	7,900	3,519
Information and communication technology	9,150	15,060	8,815
Extra-curricular activities	45,859	-	45,098
Library resources	2,381	7,750	1,345
Employee benefits - salaries	3,435,055	3,414,873	3,410,596
Staff development	8,578	9,600	7,964
	<u>3,739,873</u>	<u>3,781,303</u>	<u>3,716,653</u>

## 6. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	6,420	6,350	6,400
Board of Trustees Fees	5,470	8,100	6,090
Board of Trustees Expenses	3,040	6,000	4,711
Communication	11,685	11,600	12,290
Consumables	(6,526)	8,400	(2,933)
Operating Lease	12,917	9,010	9,009
Other	13,229	25,807	18,240
Employee Benefits - Salaries	202,748	200,188	205,875
Insurance	7,633	8,000	6,584
Service Providers, Contractors and Consultancy	8,845	10,700	4,064
	<u>265,461</u>	<u>294,155</u>	<u>270,330</u>

## 7. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	113,776	116,500	112,367
Consultancy and Contract Services	815	300	13,107
Cyclical Maintenance Expense	14,473	30,000	49,201
Grounds	19,857	13,200	22,022
Heat, Light and Water	49,491	50,100	48,989
Repairs and Maintenance	77,531	65,590	39,547
Use of Land and Buildings	629,400	629,400	629,400
Security	20,921	14,000	19,788
Employee Benefits - Salaries	85,989	85,000	87,770
	<u>1,012,253</u>	<u>1,004,090</u>	<u>1,022,191</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 8. Depreciation

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Electronic Equipment	23,152	26,313	26,313
Furniture and Fittings	12,072	12,380	12,394
Leased Assets	11,854	10,383	10,383
Library Resources	4,621	4,432	4,432
Motor Vehicles	13,332	9,570	9,577
Other Equipment	2,547	1,500	1,552
Plant & Equipment	7,304	7,400	7,486
Sports Equipment	2,336	2,022	2,022
Textbooks	1,253	1,000	1,253
	<u>78,471</u>	<u>75,000</u>	<u>75,412</u>

## 9. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	218,577	65,157	79,120
Bank Call Account	2	2	2
Short-term Bank Deposits	103,384	100,000	100,391
Cash and cash equivalents for Cash Flow Statement	<u>321,963</u>	<u>165,159</u>	<u>179,513</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

## 10. Accounts Receivable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	15,974	54,285	54,285
Interest Receivable	4,574	1,104	1,104
Teacher Salaries Grant Receivable	222,249	208,644	208,644
	<u>242,797</u>	<u>264,033</u>	<u>264,033</u>
Receivables from Exchange Transactions	20,548	55,389	55,389
Receivables from Non-Exchange Transactions	222,249	208,644	208,644
	<u>242,797</u>	<u>264,033</u>	<u>264,033</u>

## 11. Inventories

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Stationery	292	288	288
	<u>292</u>	<u>288</u>	<u>288</u>



## 12. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	605,855	337,625	337,625

## 13. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
<b>2018</b>						
Electronic Equipment	53,205	27,656	-	-	(23,152)	57,709
Furniture and Fittings	111,040	20,161	-	-	(12,072)	119,129
Leased Assets	19,136	8,957	-	-	(11,854)	16,239
Library Resources	31,028	6,446	(503)	-	(4,621)	32,350
Motor Vehicles	52,448	-	-	-	(13,332)	39,116
Other Equipment	6,807	4,256	-	-	(2,547)	8,516
Plant & Equipment	27,319	2,204	(361)	-	(7,304)	21,858
Sports Equipment	3,271	2,348	-	-	(2,336)	3,283
Textbooks	2,401	-	-	-	(1,253)	1,148
<b>Balance at 31 December 2018</b>	<u>306,655</u>	<u>72,028</u>	<u>(864)</u>	<u>-</u>	<u>(78,471)</u>	<u>299,348</u>

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
<b>2018</b>			
Electronic Equipment	230,066	(172,357)	57,709
Furniture and Fittings	295,757	(176,628)	119,129
Leased Assets	42,282	(26,043)	16,239
Library Resources	110,042	(77,692)	32,350
Motor Vehicles	65,887	(26,771)	39,116
Other Equipment	13,797	(5,281)	8,516
Plant & Equipment	114,975	(93,117)	21,858
Sports Equipment	13,333	(10,050)	3,283
Textbooks	14,571	(13,423)	1,148
<b>Balance at 31 December 2018</b>	<u>900,710</u>	<u>(601,362)</u>	<u>299,348</u>

2017	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Electronic Equipment	49,603	30,479	(564)	-	(26,313)	53,205
Furniture and Fittings	113,220	10,214	-	-	(12,394)	111,040
Leased Assets	17,174	12,345	-	-	(10,383)	19,136
Library Resources	29,045	7,184	(769)	-	(4,432)	31,028
Motor Vehicles	3,090	58,935	-	-	(9,577)	52,448
Other Equipment	5,910	2,449	-	-	(1,552)	6,807
Plant & Equipment	34,123	682	-	-	(7,486)	27,319
Sports Equipment	5,293	-	-	-	(2,022)	3,271
Textbooks	3,654	-	-	-	(1,253)	2,401
<b>Balance at 31 December 2017</b>	<b>261,112</b>	<b>122,288</b>	<b>(1,333)</b>	<b>-</b>	<b>(75,412)</b>	<b>306,655</b>

The net carrying value of equipment held under a finance lease is \$16,239 (2017: \$19,136)

The net carrying value of motor vehicles held under a finance lease is \$32,339 (2017: \$42,041)

2017	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Electronic Equipment	202,409	(149,204)	53,205
Furniture and Fittings	275,596	(164,556)	111,040
Leased Assets	33,324	(14,188)	19,136
Library Resources	105,303	(74,275)	31,028
Motor Vehicles	65,887	(13,439)	52,448
Other Equipment	9,542	(2,735)	6,807
Plant & Equipment	113,422	(86,103)	27,319
Sports Equipment	10,985	(7,714)	3,271
Textbooks	14,571	(12,170)	2,401
<b>Balance at 31 December 2017</b>	<b>831,039</b>	<b>(524,384)</b>	<b>306,655</b>

#### 14. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	51,944	36,442	36,442
Accruals	7,475	7,360	7,360
Capital accruals for PPE items	-	-	-
Banking staffing overuse	-	1,925	1,925
Employee Entitlements - salaries	226,187	219,542	219,542
Employee Entitlements - leave accrual	19,100	19,590	19,590
	<b>304,706</b>	<b>284,859</b>	<b>284,859</b>
Payables for Exchange Transactions	304,706	284,859	284,859
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<b>304,706</b>	<b>284,859</b>	<b>284,859</b>

The carrying value of payables approximates their fair value.

## 15. Revenue Received in Advance

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	-	-	-
International Student Fees	479,448	319,108	319,108
Hostel Fees	-	-	-
Other	31,987	23,174	23,174
	<u>511,435</u>	<u>342,282</u>	<u>342,282</u>

## 16. Provision for Cyclical Maintenance

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	133,870	133,870	84,669
Increase/ (decrease) to the Provision During the Year	14,473	30,000	49,201
Use of the Provision During the Year	(16,000)		
Provision at the End of the Year	<u>132,343</u>	<u>163,870</u>	<u>133,870</u>
Cyclical Maintenance - Current	36,472	25,681	25,681
Cyclical Maintenance - Term	95,871	108,189	108,189
	<u>132,343</u>	<u>133,870</u>	<u>133,870</u>

## 17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	19,594	35,013	32,722
Later than One Year and no Later than Five Years	7,150	17,895	16,724
Later than Five Years	-	-	-
	<u>26,744</u>	<u>52,908</u>	<u>49,446</u>

## 18. Funds held in Trust

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Funds Held in Trust on Behalf of Third Parties - Current	53,595	34,607	34,607
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>53,595</u>	<u>34,607</u>	<u>34,607</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

## 19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Catholic Diocese of Auckland) is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

Under an agency agreement, the School collects funds on behalf of the Proprietor. These include attendance dues, building levy and special character donations payable to the Proprietor. The amounts collected in total were \$412,061 (2017: \$356,200). These do not represent revenue in the financial statements of the school. Any balance not transferred at the year end is treated as a liability. The total funds held by the school on behalf of the proprietor are \$12,145 (2017: \$1,806).

## 20. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2018</b>	<b>2017</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
<i>Board Members</i>		
Remuneration	5,470	6,090
Full-time equivalent members	0.14	0.14
<i>Leadership Team</i>		
Remuneration	429,919	430,076
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	<u>435,389</u>	<u>436,166</u>
Total full-time equivalent personnel	<u>4.14</u>	<u>4.14</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2018 Actual \$000</b>	<b>2017 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2018 FTE Number</b>	<b>2017 FTE Number</b>
100 - 110	1.00	1.00
	<u>1.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2018 Actual</b>	<b>2017 Actual</b>
Total	\$0	\$0
Number of People	Nil	Nil

## 22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

## 23. Commitments

### (a) Capital Commitments

As at 31 December 2018 the Board has not entered into any contract agreements for capital works.

(Capital commitments at 31 December 2017: nil)

### (b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of laptops (2017);

	2018 Actual \$	2017 Actual \$
No later than One Year	-	872
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	<u>-</u>	<u>872</u>

## 24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	321,963	165,159	179,513
Receivables	242,797	264,033	264,033
Investments - Term Deposits	605,855	337,625	337,625
Total Loans and Receivables	<u>1,170,615</u>	<u>766,817</u>	<u>781,171</u>

### Financial liabilities measured at amortised cost

Payables	304,706	284,859	284,859
Finance Leases	25,018	49,446	49,446
Total Financial Liabilities Measured at Amortised Cost	<u>329,724</u>	<u>334,305</u>	<u>334,305</u>

## 26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 27. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.